

FIG. 1

20-2  
FIG. 2a

Bob Richards Beaker deliveries sales July 21, 2000 500 tempered glass 212 100 120.25 June 3, 2000 July 21, 2000 5000 beaker SuperTuf

July 23, 2000

Mr. Bunsun Honeydew JOHN SMITH

Vice President of Operations

Acme Laboratories

1000 W. Main St.

Los Angeles, CA 90001

*SMITH*  
Dear Mr. Honeydew:

This letter is in regard~~s~~ to your June 3, 2000 order from us of 5000 units of our SuperTuf brand beakers. I am pleased to inform you that your order arrived at our warehouse on July 20, 2000. The order is being shipped today.

Sincerely,

Bob Richards

VP

Glassco. Mfg., Inc.

20

FIG. 2b

```
<HTML>
<HEAD>
<META HTTP-EQUIV="Content-Type" CONTENT="text/html; charset=windows-1252">
<META NAME="Generator" CONTENT="Microsoft Word 97">
12a  <!s="Author">Bob Richards<!/s> 10a
12b  <!s="Subject">Beaker<!/s> 10b1
     <!s="Subject">deliveries<!/s> 10b2
     <!s="Subject">sales<!/s> 10b3
12c  <!s="Date Written">July 21, 2000<!/s> 10c
12d  <!s="Capacity(mL)">500<!/s> 10d
12e  <!s="Material of manufacture">tempered glass<!/s> 10e
12f  <!s="Temperature Maximum(F)">212<!/s> 10f
12g  <!s="Temperature Maximum(C)">100<!/s> 10f
12h  <!s="Pressure Resistance(psi)">120.25<!/s> 10g
12i  <!s="Date of order">June 3, 2000<!/s> 10h
12j  <!s="Volume of order(pieces)">5000<!/s> 10i
12k  <!s="Type of item ordered">beaker<!/s> 10j
12l  <!s="Brand of item ordered">SuperTuf<!/s> 10k
12m <TITLE>FIG. 2a</TITLE> 22 10l
     </HEAD> 10m
<BODY>

<P>&nbsp;</P>
<P>July 23, 2000</P>
  John Smit
<P>Mr. Bunsen Honeydew</P>
<P>Vice President of Operations</P>
<P>Acme Laboratories</P>
<P>1000 W. Main St.</P>
<P>Los Angeles, CA 90001</P>
  Smit
<P>Dear Mr. Honeydew:</P>

<P>&#9;This letter is in regards to your June 3, 2000 order from us of 5000
units of our SuperTuf brand beakers. I am pleased to inform you that your order
arrived at our warehouse on July 20, 2000. The order is being shipped
today.</P>

<P>Sincerely,</P>

<P>&nbsp;</P>
<P>Bob Richards</P>
<P>VP</P>
<P>Glassco. Mfg., Inc.</P>
</BODY>
</HTML>
```

30  
4

F16. 3a

Beaker deliveries sales 500 tempered glass 212 100 120.25 July 21, 2000 5000 beaker SuperTuf  
0.50 Invoices

INVOICE

PRODUCT	CAPACITY	UNIT PRICE	QUANTITY	PRICE
SuperTuf Beakers	500mL	\$0.50	5000	\$2,500

SHIP DATE: July 21, 2000

SHIPPING ADDRESS:

Acme Laboratory Supplies

1000 W. Main St.

Los Angeles, CA 90001

304

FIG. 3b

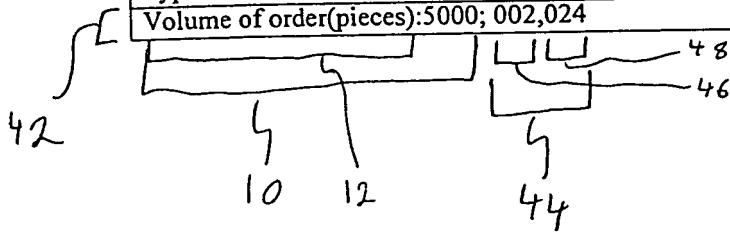
```
<HTML>
<HEAD>
<META HTTP-EQUIV="Content-Type" CONTENT="text/html; charset=windows-1252">
<META NAME="Generator" CONTENT="Microsoft Word 97">
12b  <!s="Subject">Beaker<!s>
12d  <!s="Subject">deliveries<!s>
12d  <!s="Subject">sales<!s>
12e  <!s="Capacity(mL)">500<!s>
12e  <!s="Material of manufacture">tempered glass<!s>
12f  <!s="Temperature Maximum(F)">212<!s>
12g  <!s="Temperature Maximum(C)">100<!s>
12h  <!s="Pressure Resistance(psi)">120.25<!s>
12i  <!s="Date of shipment">July 21, 2000<!s>
12j  <!s="Volume of order(pieces)">5000<!s>
12k  <!s="Type of item ordered">beaker<!s>
12l  <!s="Brand of item ordered">SuperTuf<!s>
12m 12n <!s="Unit Price(dollars)">0.50<!s>
12b  <!s="Subject">Invoices<!s>
<TITLE>INVOICE</TITLE>
</HEAD>
<BODY LINK="#0000ff" VLINK="#800080">

<P>INVOICE</P>
<TABLE BORDER CELLSPACING=1 CELLPADDING=7 WIDTH=570>
<TR><TD WIDTH="28%" VALIGN="TOP">
<P>PRODUCT</TD>
<TD WIDTH="17%" VALIGN="TOP">
<P>CAPACITY</TD>
<TD WIDTH="20%" VALIGN="TOP">
<P>UNIT PRICE</TD>
<TD WIDTH="19%" VALIGN="TOP">
<P>QUANTITY</TD>
<TD WIDTH="16%" VALIGN="TOP">
<P>PRICE</TD>
</TR>
<TR><TD WIDTH="28%" VALIGN="TOP">
<P>SuperTuf Beakers</TD>
<TD WIDTH="17%" VALIGN="TOP">
<P>500mL</TD>
<TD WIDTH="20%" VALIGN="TOP">
<P>$0.50</TD>
<TD WIDTH="19%" VALIGN="TOP">
<P>5000</TD>
<TD WIDTH="16%" VALIGN="TOP">
<P>$2,500</TD>
</TR>
</TABLE>

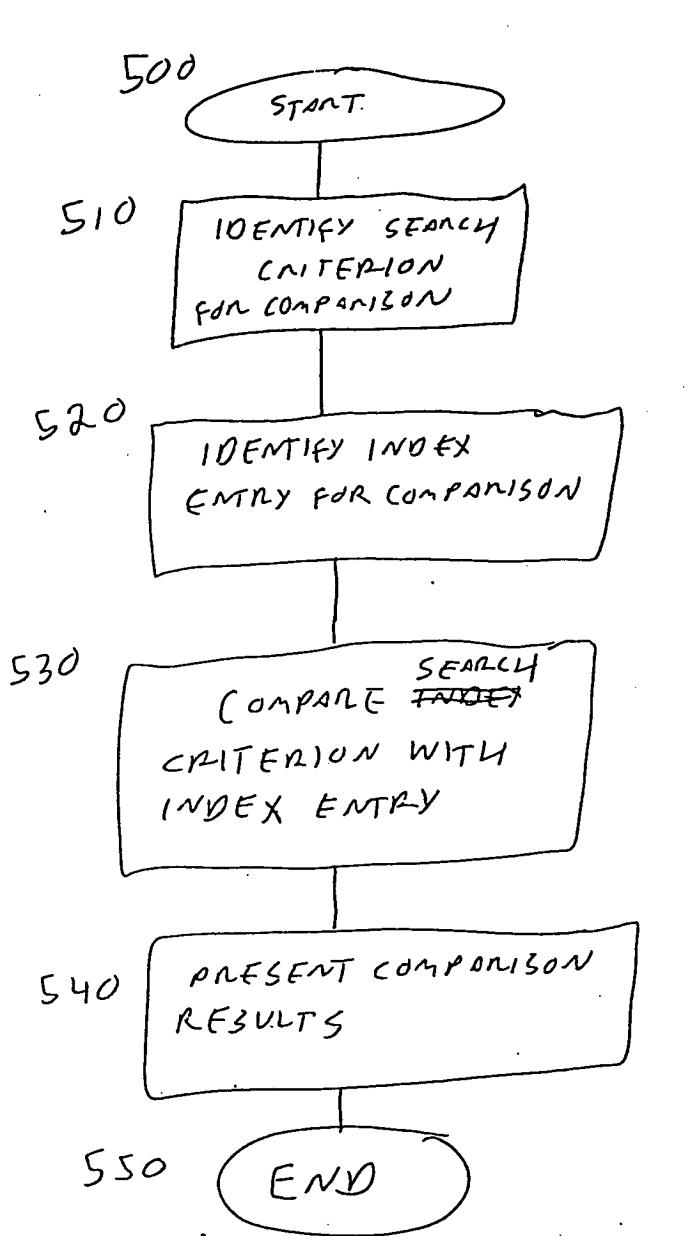
<P>&nbsp;</P>
<P>SHIP DATE: July 21, 2000</P>
<P>SHIPPING ADDRESS:</P>
<P>Acme Laboratory Supplies</P>
<P>1000 W. Main St.</P>
<P>Los Angeles, CA 90001</P>
<P>&nbsp;</P></BODY>
</HTML>
```

40  
4

Author: "Bob Richards"; 002,024
Brand of item ordered: "SuperTuf"; 002,024
Capacity(mL):500; 002,024
Date of order: "June 3, 2000"; 002,024
Date of shipment: "July 21, 2000"; 002,024
Date Written: "July 21, 2000"; 002,024
Material of manufacture: "tempered glass"; 002,024
Pressure Resistance(psi):120.25; 002,024
Subject: "Beaker"; 002,024
Subject: "deliveries"; 002,024
Subject: "sales"; 002,024
Temperature Maximum(C):100; 002,024
Temperature Maximum(F):212; 002,024
Type of item ordered: "beaker"; 002,024
Volume of order(pieces):5000; 002,024



F16.4



PARAMETER = "SUBJECT"  
 VALUE = "DELIVERIES"  
 50

FIG 5A

FIG 5

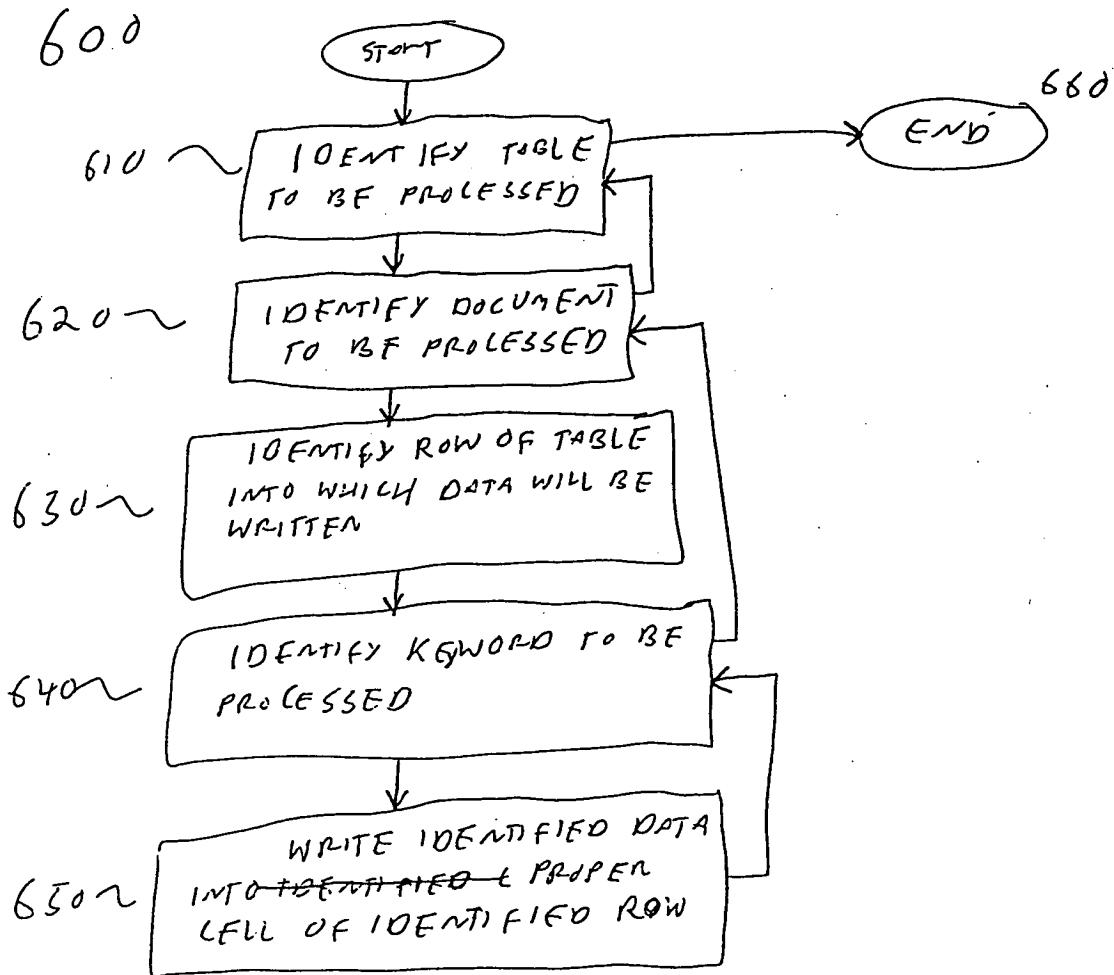


FIG. 6

703

704

207

```

<HTML>
<HEAD>
<META HTTP-EQUIV="Content-Type" CONTENT="text/html;
<META NAME="Generator" CONTENT="Microsoft Word 97">
<!s="Author">Bob Richards<!/s>
<!s="Subject">Beaker<!/s>
<!s="Subject">deliveries<!/s>
<!s="Subject">sales<!/s>
<!s="Date Written">July 24, 2000<!/s>
<!s="Capacity (mL)">500<!/s>

```

	AUTHOR	SUBJECT	CAPACITY (mL)
Doc. 1	—	BOB RICHARDS	500
Doc. 2	—	BEAKER; DELIVERIES; SALES;	—
Doc. 3	—	—	—
	—	—	—

705

301

```

<HTML>
<HEAD>
<META HTTP-EQUIV="Content-Type" CONTENT="text/html;
<META NAME="Generator" CONTENT="Microsoft Word 97">
<!s="Subject">Beaker<!/s>
<!s="Subject">deliveries<!/s>
<!s="Subject">sales<!/s>
<!s="Capacity (mL)">500<!/s>

```

703

706

706

700

FIG 7